# JK SHAH CLASSES FYJCFeb 2021



DEAR FYJC STUDENTS, J K SHAH CLASSES WISHES ALL OF YOU & YOUR FAMILIES A VERY HAPPY DIWALI & A PROSPEROUS NEW YEAR.

YOU ALL WILL HAVE DIWALI VACATION FROM 11-11-2020 to 20-11-2020. REGARDS, JKSC

Dear FYJC Feb 2021 Students,

Due to the ongoing lock down, all our face to face batches across the country are currently on hold. Also, there is uncertainty as to when the situation would return to normalcy. In this situation, when we have all the time in the world, we must use every minute of this time to our advantage and begin our preparations for the upcoming FYJC February 2021 exams.

Please view our special message for the students to appear for FYJC February 2021 here: <u>https://youtu.be/InsuvIU2XAU</u>

We, at J.K. Shah Classes are pleased to offer an Online cum Face-to-Face batch which commenced from Wednesday, 12<sup>th</sup> August, 2020. In these unique Online cum Face-to-Face batches, we have started providing online lectures from 12<sup>th</sup> August, 2020 so as to make the best use of your time right now. Once the lock down is lifted, we will be conducting face to face lectures at our branches. In addition to this, whatever is taught to you in these video lectures will be extensively taught once the lock down is lifted and our face to face lectures to face lectures resume.

We will be delivering learning through our new online portal: <u>https://online.jkshahclasses.com</u>

A detailed explanation for using the online portal is given from Page 2 onwards.

Stay safe, stay healthy! Happy Learning! Best Wishes!

Thank you, Team JKSC

### **Standard Operating Requirements**

The online learning platform for student is available on <u>https://online.jkshahclasses.com</u>. The platform is accessible to all JK Shah Classes Students.

Here is the procedure to access the platform. Verify each step before you proceed to the next step.

Step 1: Open Chrome/Firefox/Safari browser on your computer or on mobile. You should not use any other browser.

#### Verify Step 1:

- a. Check if the version of the browser is given below
  - 1. Google Chrome –Windows 10 Version 80.0.3987.162 (Official Build) (64-bit); Android Version 80.0.3987.149
  - 2. Safari IOS 12.4.6
  - 3. Firefox 74.0 (64-bit)
- b. Clear Cache of the browser. (You can google for finding out how to clear cache of your browser)
- c. Ensure your internet bandwidth is at least 2 MBPS for a seamless experience. The lesser bandwidth will give you slow browsing experience.

#### Step 2: Type in the URL: https://online.jkshahclasses.com

#### Verify Step 2:

- a. Please ensure that the URL section has **https**. The **S** is important in the URL.
- b. The S indicates that the site is secured.

| I.K. SHAH | Login to<br>access your video              |
|-----------|--|
|           | Enter your 10 digit mobile number          |
|           | Enter your password                        |
|           | Login<br>Generate / Forgot Pessword        |
|           | Copyright @ 2020 JK Sheh Classes Pvt. Ltd. |

The User ID and Password is required for signing into the platform. In case you do not have the password then follow Steps 3, 4, and 5. If you already generated the password then sign into the platform using Step 6.

Step 3: Type the User ID (Registered Mobile Number) and Click Generate/Forgot Password

Verify Step 3:

a. Please ensure that the mobile number that you type in is same as the one that you registered during admission.

| J.K. SHAH | Login to<br>access your video  |
|-----------|--|
| -         | 000000000  |
|           | Enter your password  |
|           | Login  |
|           | Generate / Forgot Password   |
|           | This mobile number is not registered. In case your mobile<br>number has changed, |
|           | Click here to update your mobile number.   |
|           | Copyright ⊕ 2020 JK Shah Classes Pvt. Ltd.                                       |

b. In case the number has been changed, then you can attempt to update the new number in the system by providing either the earlier registered mobile number or email ID.

| ovide the Mobile Number or Email Id register | ed during the admission process |                  |  |
|--|---------------------------------|------------------|--|
| udent Mobile No.                             | OR                              | Student Email Id |  |
| Search                                       |                                 |                  |  |

c. If the number / email entered by you matches with records, the system will ask you to enter the new mobile number, and send you the OTP on the new mobile number. Once the OTP is verified, your new mobile number is updated in the system. You will now be able to login using the new number.

| Student Mobile No. |               |    | Student Email Id |  |
|--------------------|---------------|----|------------------|--|
| 00000000           |               | OR |                  |  |
| Search             |               |    |                  |  |
| Student name       | New mobile no |    |                  |  |
|                    | New mobile no |    | Send OTP         |  |

#### Step 4: Type in the received OTP and verify to Generate Password.

| J.K. SHAH | ← You will recieve an OTP<br>on 9930 XXXXXX<br>In case you didn't receive RESEND   |
|-----------|--|
|           | 8315 VEREY<br>OTP verified successfull.  |
|           | Please create your password to continue to view the<br>videos<br>You need to enter the same password twice to complete<br>the process. |
|           | Enter password   |
|           | Confirm password<br>Submit<br>Copyright @ 2020 JK Shah Classes Pvt. Ltd.   |

If you are not receiving the OTP due to issues at your service providers end, please update the complaint sheet as defined below. Our team will contact you and help you login. We have observed that during this lockdown, SMS are not being delivered.

#### Verify Step 4:

a. Ensure that the OTP is correctly entered.

#### Step 5: Generate Password.

#### Verify Step 5:

- a. Password and confirm password is the same.
- b. Do not share the generated password with anyone.

#### Step 6: Log in using the User Id and Password.

#### Verify Step 6:

- a. User your registered mobile number and password.
- b. Password is case sensitive and hence check if the typed password is correct.

Step 7: Select the Subject on the dashboard. Alternatively, you can go to My Library page available on the top.

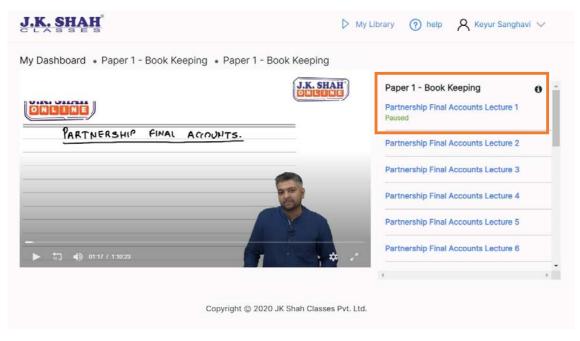
#### Verify Step 7:

- a. The content has not expired.
- b. The hours viewed has not exhausted the allocated hours.
- c. Contact your branch in case the content has expired or exhausted.

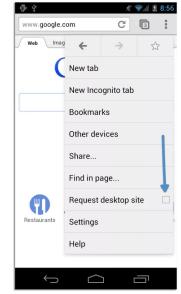
| K. SHAH  |             | D My Library 🕜 help 🛛 🤉 Keyur San | ghavi 🚿 |  |
|--|-------------|-----------------------------------|---------|--|
| y Dashboard History  |             |                                   |         |  |
| Keyur Sanghavi   |             |                                   |         |  |
| Course: SYJC Email:  |             | Total viewed time                 |         |  |
| Level: SYJC Mobile:  |             | 0                                 |         |  |
| Batch: SYJC Student Id: JK00                                 | 0035        |                                   |         |  |
| Branch: Andheri  |             |                                   |         |  |
|  |             |                                   |         |  |
| Recent Videos  | Expiry Date | Hours (Viewed/Allocated)          |         |  |
| Paper 1 - Book Keeping                                       | 16-05-2020  | 00:00:00/700                      |         |  |
| Paper 1 - Book Keeping                                       |             |                                   |         |  |
| Drice - Free   | 10.05.0000  | 00.00.00/700                      |         |  |
| Paper 2A - Mathematics<br>Paper 2 - Mathematics & Statistics | 16-05-2020  | 00:00:00/700                      |         |  |
| Price : Free   |             |                                   |         |  |
| Paper 2B - Statistics  |             | Coming soon                       |         |  |
| Paper 2 - Mathematics & Statistics                           |             | Conning Soon                      |         |  |
| Price : Free   |             |                                   |         |  |
| Paper 3 - Economics  | 16-05-2020  | 00:00:00/700                      |         |  |
| Paper 3 - Economics  |             |                                   |         |  |
| Price : Free   |             |                                   |         |  |
| Paper 4 - Organisation of Commerce(OC                        | 1           | Coming soon                       |         |  |

Step 8: Click on the Subject link to open the content page for viewing the list of videos and playing it.

#### Verify Step 8:



• In case the video player screen menu us not visible on **your mobile browser**, then change the setting on the mobile browser to "Request Desktop Site"/ "Desktop Site".



• Search on google on how to change the site



You MUST follow ALL instructions before you access our video library.

After following above SOP for Video Library Access, if you continue facing ANY issue, kindly post your fresh query using the relevant applicable link given below :

You MUST follow ALL instructions before you access our video library.

FYJC Student's Complaint Form : https://forms.gle/GDybxsnzybyGRB2y7 THIS TIMETABLE FOR MUMBAI, FYJC FEBRUARY 2021 STUDENTS IS APPLICABLE TO ALL STUDENTS OF ALL BRANCHES. THE GROUP WISE DETAILS OF THE SAME IS GIVEN AS FOLLOWS:

| GROUPS  | BRANCHES          |
|---------|-------------------|
|         | 1. Nallasopara    |
|         | 2. Vasai          |
| GROUP A | 3. Bhayender      |
|         | 4. Mira Road      |
|         | 5. Borivali       |
|         | 6. Kandivali      |
|         | 7. Thakur Complex |
|         | 8. Malad          |
|         | 1. Andheri        |
|         | 2. Vile Parle     |
|         | 3. Charni Road    |
|         | 4. Mazgaon        |
| GROUP B | 5. Ghatkopar      |
|         | 6. Mulund         |
|         | 7. Thane          |
|         | 8. Kalwa          |
|         | 9. Dombivali      |
|         | 10. Airoli        |
|         | 11. Vashi         |

#### <u>Note :</u>

Please make sure you have the notes ready with you in print or on another device. You can download Government Text Books notes from the link given below :

http://cart.ebalbharati.in/BalBooks/ebook.aspx#

LIVE FACE TO FACE MEETING

### FOR SOLVING ALL YOUR DOUBTS – SUBJECT WISE

Students need to download the Zoom App on Mobile/laptop and sign-in https://us02web.zoom.us/

#### FYJC REVISION & LIVE DOUBT SOLVING SESSIONS

Time: 12:00 Noon Onwards, as per schedule given below

Join Zoom Meeting https://us02web.zoom.us/j/85667898938?pwd=dFQya3VWVVB1 enBkdHAwKytqMDA3dz09

Meeting ID: 856 6789 8938 Password: 494622

The Timetable for Zoom Live Revision & Doubt Solving is as given on the next page:

### New FYJC Feb. 2021 - Zoom Live Revision & Doubt Solving Schedule

For the following branches : Nallasopara, Vasai, Bhayander, Mira Road, Borivali, Kandivali, Thakur Complex, Malad

| Sr. No.  | Date                | Dov       | Subject                      | Chapter / Topic           | Tim                  | Timings              |  |
|----------|---------------------|-----------|------------------------------|---------------------------|----------------------|----------------------|--|
| 31. INU. | Date                | Day       | Subject                      | Chapter / Topic           | Live Revision        | Doubt Solving        |  |
| 1        | 04th November, 2020 | Wednesday | Mathematics                  | Sets & Relations          | 11:00 am to 12:30 pm | 12:30 pm to 12:45 pm |  |
| 2        | 05th November, 2020 | Thursday  | Statistics                   | Permutations              | 11:00 am to 12:30 pm | 12:30 pm to 12:45 pm |  |
| 3        | 06th November, 2020 | Friday    | Book Keeping & Accountancy   | Subsidiary Books          | 11:00 am to 12:30 pm | 12:30 pm to 12:45 pm |  |
| 4        | 07th November, 2020 | Saturday  | 0. C. M.                     | Business Enviornment      | 11:00 am to 12:30 pm | 12:30 pm to 12:45 pm |  |
| 5        | 09th November, 2020 | Monday    | Secretarial Practice (S. P.) | Directors & Key Personnel | 11:00 am to 12:30 pm | 12:30 pm to 12:45 pm |  |
| 6        | 10th November, 2020 | Tuesday   | Book Keeping & Accountancy   | Subsidiary Books          | 11:00 am to 12:30 pm | 12:30 pm to 12:45 pm |  |

For the following branches : Andheri, Vile Parle, Charni Road, Mazgaon, Ghatkopar, Mulund, Thane, Kalwa, Airoli, Dombivali, Vashi

| ſ | Sr. No. | Date                | Dav       | Subject                      | Chapter / Topic           | Tim                  | ings                 |
|---|---------|---------------------|-----------|------------------------------|---------------------------|----------------------|----------------------|
|   | 51. NO. | Date                | Day       | Subject                      | Chapter / Topic           | Live Revision        | Doubt Solving        |
|   | 1       | 04th November, 2020 | Wednesday | Mathematics                  | Sets & Relations          | 1:00 pm to 2:30 pm   | 2:30 pm to 2:45 pm   |
|   | 2       | 05th November, 2020 | Thursday  | Statistics                   | Permutations              | 1:00 pm to 2:30 pm   | 2:30 pm to 2:45 pm   |
|   | 3       | 06th November, 2020 | Friday    | Book Keeping & Accountancy   | Subsidiary Books          | 1:00 pm to 2:30 pm   | 2:30 pm to 2:45 pm   |
|   | 4       | 07th November, 2020 | Saturday  | 0. C. M.                     | Business Enviornment      | 1:00 pm to 2:30 pm   | 2:30 pm to 2:45 pm   |
|   | 5       | 09th November, 2020 | Monday    | Secretarial Practice (S. P.) | Directors & Key Personnel | 11:00 am to 12:30 pm | 12:30 pm to 12:45 pm |
|   | 6       | 10th November, 2020 | Tuesday   | Book Keeping & Accountancy   | Subsidiary Books          | 1:00 pm to 2:30 pm   | 2:30 pm to 2:45 pm   |

#### Links for Notes

| 1  | Statistics - Chapter No. 1 : Partition Values - Solutions       | https://drive.google.com/open?id=1HqIwcqL9s8L-dho7WbmNcMg3LqvW6AXc                 |
|----|---|--|
| 2  | Statistics - Chapter No. 2 : Measures of Dispersion - Solutions | https://drive.google.com/open?id=15aDWIFXzxIkhqlKIoFdtLc1IsQ79B-jq                 |
| 3  | Book Keeping & Accountancy - Introduction                       | https://drive.google.com/open?id=1jbCFL37fnWvU-JpAMjk4AY51PHKF031H                 |
| 4  | Book Keeping & Accountancy - Journal - Theory                   | https://drive.google.com/file/d/1AH0X6Wha-lW5kJ-oc6FLKdY66dLENkZk/view?usp=sharing |
| 5  | Book Keeping & Accountancy - Journal - Question No.'s 1 & 2     | https://drive.google.com/file/d/16anwXG_opwYdQ2C7DSswVK-04VVeS6A7/view?usp=sharing |
| 6  | Book Keeping & Accountancy - Journal - Question No.'s 3 to 6    | https://drive.google.com/file/d/1EARJ7TJuOU5RNOPcoc-fAcP1alhUpt/view?usp=sharing   |
| 7  | Mathematics - Complex Numbers                                   | https://drive.google.com/file/d/1yZmWjrX3PUYtto6ZOfMbmqKDMAxOfrTp/view?usp=sharing |
| 8  | Book Keeping & Accountancy - Journal Slides                     | https://drive.google.com/file/d/1h8GRluabc8hZIRCu7foOs8xXhzbiXTML/view?usp=sharing |
| 9  | Mathematics - Sequences - Solutions                             | https://drive.google.com/file/d/19wMiGLgBWr3FtDFT1BvviqmqGUZedFhP/view?usp=sharing |
| 10 | Mathematics - Series - Solutions                                | https://drive.google.com/file/d/16LbTiZjqQ6VmLkqSIUmGC3SNBP2dW3MQ/view?usp=sharing |
| 11 | Mathematics - Sets & Relations                                  | https://drive.google.com/file/d/1RT66IdpOh3ToHr2G-aWhG62cagy6I4xQ/view?usp=sharing |
| 12 | Mathematics - Locus   | https://drive.google.com/file/d/16BPLDr9bZAp0mv6gXWJaIUKKUU3gw0-5/view?usp=sharing |
| 13 | Mathematics - Straight Lines                                    | https://drive.google.com/file/d/1LCPKomV8lU0Jz7nzqSdj8P4ShKxvMmkI/view?usp=sharing |
| 14 | Mathematics - Determinants                                      | https://drive.google.com/file/d/1puwjpskZvUFtTh4WVVN-7gBJDDjtd1vc/view?usp=sharing |
| 15 | Economics - Basic Concepts in Economics                         | https://drive.google.com/file/d/18otzCGu0ZUXT2Xr8ugGc_A_XDI2gB0ua/view?usp=sharing |
| 16 | Economics - Money   | https://drive.google.com/file/d/18m1kS4aOj_VdLGHa-C4Uxmmbgrt5eee3/view?usp=sharing |
| 17 | Economics - Partition Values                                    | https://drive.google.com/file/d/1yAkpFXhJXsdBZiMbR2oq9WWxGfDlJmPL/view?usp=sharing |
| 18 | Economics - The Economy of Maharashtra                          | https://drive.google.com/file/d/1BEHhkmBjvG9UaY3U3wiGgj4DtiXPe_xL/view?usp=sharing |
| 19 | Statistics - Commercial Mathematics Part I                      | https://drive.google.com/file/d/1YCFWajhFH1IMi6LHumRN26vvqsoq5WiM/view?usp=sharing |
| 20 | Statistics - Commercial Mathematics Part II                     | https://drive.google.com/file/d/1im0EFp23YlgJrh_3Sm36b0ZtvPXL3vZE/view?usp=sharing |

#### Links for Notes

| 21 | Economics - Population in India   | https://drive.google.com/file/d/1HCsFM0PJiWCRlJxJ7nnsWIYRRUtuz4nC/view?usp=sharing |
|----|-----------------------------------|--|
| 22 | Economics - Unemployment in India | https://drive.google.com/file/d/1UD5c53wfTfua6L4G4LJFq40gzzNggFJW/view?usp=sharing |
| 23 | Economics - Poverty of India      | https://drive.google.com/file/d/1A_ECUWM9jPrNfc0suJL0Bup_f-j43EZO/view?usp=sharing |
| 24 | Mathematics - Limits              | https://drive.google.com/file/d/1zlyOiYTEOe7ZtoEebEzBt4_OkgPMsPrx/view?usp=sharing |
| 25 | Statistics - Permutations         | https://drive.google.com/file/d/1D17PYh4jRK-Xzv1XLYx2weEbmr8pdPVU/view?usp=sharing |

| Sr. No.                    | Week in<br>which Test<br>is<br>conducted | Subject         | Chapter / Topic  | Details                  | Link   |
|----------------------------|--|-----------------|--|--------------------------|--|
|                            |  |                 |  |                          |  |
|                            |  |                 | Introduction,  | Question Papers<br>Set A | https://drive.google.com/file/d/1GWuCmMtZjPfYg ZMjfmnbkebAPngdrrS/view?usp=sharing |
| Book Keeping &             | Types of                                 | Set B           | https://drive.google.com/file/d/1WEWjNFMCDo_FY517kB5LZGij6CJIZi0N/view?usp=sharing |                          |  |
| 1                          | 1 Week No. 2 Accountancy                 | Accounts, Terms | Solutions  |                          |  |
|                            |  | ,,              | & Classification   | Set A                    | https://drive.google.com/file/d/1D gjsyHxLIyNjkJR2u3yKCLTfJC3IXXc/view?usp=sharing |
|                            |  | Set B           | https://drive.google.com/file/d/1gxPICcoSx-2HFt0sGYrG3lCEyMVfP1bg/view?usp=sharing |                          |  |
|                            |  |                 |  |                          |  |
|                            |  |                 |  | Question Papers          |  |
| 2 Week No. 3 Statistics Pa | Partition Values                         | Set A           | https://drive.google.com/file/d/1cpvQmdp4-006soBSiLIK6idEe01fbD-s/view?usp=sharing |                          |  |
|                            |  | Solutions       |  |                          |  |
|                            |  |                 |  | Set A                    | https://drive.google.com/file/d/1K5ej0lHFWTd3fsNZntA0fHWs6yDQg4s_/view?usp=sharing |
| 1                          |  |                 |  | Question Papers          |  |
|                            |  |                 |  | Set A                    | https://drive.google.com/file/d/1yLZHUX6Jron0s1w6WFGpq2VBCGcRkc9X/view?usp=sharing |
| 3 Week                     | Week No. 4                               | No. 4 Economics | Money  | Solutions                |  |
|                            |  |                 |  | Set A                    | https://drive.google.com/file/d/1FNCkytlGxYNT08oo9wAY40fZWZYc2SzX/view?usp=sharing |
|                            |  |                 | •  |                          |  |
|                            |  |                 |  | <b>Question Papers</b>   |  |
| 4                          | Week No. 4                               | Book Keeping &  | lournal  | Set A                    | https://drive.google.com/file/d/1NSHSI9bE4Uxqu8nwQ8kpmOSvDSV19lu4/view?usp=sharing |
| -                          | WEEK NO. 4                               | Accountancy     |  | Solutions                |  |
|                            |  |                 |  | Set A                    | https://drive.google.com/file/d/1ac0arXhj5leq9KAuBzoAR-0uG00Mrzux/view?usp=sharing |
|                            |  |                 |  | Question Papers          |  |
|                            |  |                 | Complex  | Set A                    | https://drive.google.com/file/d/1RKbFniX8xotE-ShVT9WAUxzLUbGV8-pD/view?usp=sharing |
| 5                          | Week No. 5                               | Mathematics     | Numbers  | Solutions                | https://divergoogie.com/file/d/ikkbritkbkots-ShviSwAokzbbGvo-pb/view.usp-shailing  |
|                            |  |                 |  | Set A                    | https://drive.google.com/file/d/1geDISWPwUhZ6z6aPQE0V2pDNc9GiRGeO/view?usp=sharing |
|                            |  |                 |  |                          |  |
|                            |  | Organisation of | Introduction to  | Question Papers          |  |
| 6                          | Week No. 5                               | Commerce &      | Commerce &   | Set A                    | https://drive.google.com/file/d/16Emw_ORYKZFwO4V-o3Hd1BLcsXHZoeZE/view?usp=sharing |
| U                          | Week No. 5                               | Management      | Business   | Solutions                |  |
|                            |  | (O.C.M.)        | Dusiness   | Set A                    | https://drive.google.com/file/d/1jQwOmO2RW3Za2fNBCPufbRO1X6GRsZhs/view?usp=sharing |
|                            |  |                 |  |                          |  |
|                            |  |                 |  | Question Papers<br>Set A | https://drive.google.com/file/d/1owOzNPBtRz8Pw4UXZ8mbm7Z6918-R810/view?usp=sharing |
| 7                          | Week No. 6                               | Economics       | Population   | Solutions                | ILLDS://dllve.google.com/llle/d/iOwoZNPBLKZ&PW4UA26mDm/25918-R810/VIEw?usp=snaring |
|                            |  |                 |  | Set A                    | https://drive.google.com/file/d/11NS-OAHWuFU5NgM7i-e00G04CgD700FI/view?usp=sharing |
|                            |  |                 |  |                          |  |
|                            |  | Organisation of |  | Question Papers          |  |
|                            | Maak No. C                               | Commerce &      | Small Scale  | Set A                    | https://drive.google.com/file/d/1xCOUYr6eJirxmZtXJOk4L3DmRmvRBqUl/view?usp=sharing |
| 8                          | Week No. 6                               | Management      | Industries   | Solutions                |  |
|                            |  | (O.C.M.)        |  | Set A                    | https://drive.google.com/file/d/1SWXanJO8hM GPwwFiDIjuM37Jeep87LR/view?usp=sharing |

| Sr. No. | Week in<br>which Test<br>is<br>conducted | Subject                       | Chapter / Topic                | Details         | Link   |
|---------|--|-------------------------------|--------------------------------|-----------------|--|
|         |  |                               |                                |                 |  |
|         | Week No. 7                               |                               | Measures of<br>Dispersion      | Question Papers |  |
| 9       |  | Statisitics                   |                                | Set A           | https://drive.google.com/file/d/1qf0SWdnj07cdBkaTqFDYnaRsjJxEM26X/view?usp=sharing   |
| 5       | Week Hory                                |                               |                                | Solutions       |  |
|         |  |                               |                                | Set A           | https://drive.google.com/file/d/1T2xdkzQzvxpm3bEhAN_Bvuf3-0loB0Pp/view?usp=sharing   |
|         |  |                               | 1                              |                 |  |
|         |  |                               | Analysis of                    | Question Papers |  |
| 10      | Week No. 7                               | Book Keeping &                | Financial                      | Set A           | https://drive.google.com/file/d/10dblp2UncZDqbnBwHGqYA7Nm_nFBfyEI/view?usp=sharing   |
|         |  | Accountancy                   | Transactions                   | Solutions       |  |
|         |  |                               | Tansactions                    | Set A           | https://drive.google.com/file/d/10zjaL627vshxApZUXG51HP5QHALVjwH-/view?usp=sharing   |
|         |  |                               |                                |                 |  |
|         |  |                               |                                | Question Papers |  |
| 11      | Week No. 8                               | Economics                     | Basic Concepts in<br>Economics |                 | https://drive.google.com/file/d/1bkb98ck7EX2aiUk9sgnz1paEOuCvIzh_/view?usp=sharing   |
|         |  |                               |                                | Solutions       |  |
|         |  |                               |                                | Set A           | https://drive.google.com/file/d/1IWGziVSlbFh7QhW40UT1YhXx2mTKwN2_/view?usp=sharing   |
|         |  |                               |                                |                 |  |
|         | Week No. 8                               |                               | Journal                        | Question Papers |  |
| 12      |  | Book Keeping &                |                                | Set A           | https://drive.google.com/file/d/1Um8UeJHFoTqxr6iiB4AQAC1d-o4701F8/view?usp=sharing   |
|         |  | Accountancy                   |                                | Solutions       |  |
|         |  |                               |                                | Set A           | https://drive.google.com/file/d/1F5mdjR7yZnSfpqSfxAnM6FyWV7FD5qGd/view?usp=sharing   |
|         |  |                               |                                | 0 / P           |  |
|         |  | Mathematics                   | Sequences                      | Question Papers |  |
| 13      | Week No. 9                               |                               |                                | Set A           | https://drive.google.com/file/d/1aWB1A4_2yczWQw3y90pN0TFxBMfvmjzc/view?usp=sharing   |
|         |  |                               |                                | Solutions       |  |
|         |  |                               |                                | Set A           | https://drive.google.com/file/d/14BXBueJLm3eBf_QLrI_m-W-q4c4UZ19F/view?usp=sharing   |
|         |  |                               |                                | Question Papers |  |
|         |  | Pook Kooning 9                |                                | Set A           | https://drive.google.com/file/d/1NOCKC01wsPXYhkEPfle9ydhNw_oOh6Lt/view?usp=sharing   |
| 14      | Week No. 9                               | Book Keeping &<br>Accountancy | Journal                        | Solutions       | nccps://arive.googre.com/rire/a/inococorwsrAinkEriresyanaw_oonenc/view?usp=snaring   |
|         |  | Accountancy                   |                                | Set A           | https://drive.google.com/file/d/1huCsvmpwoYVXhfnH9SzGTPJ1IQT89G5x/view?usp=sharing   |
|         |  |                               |                                | JULA            | heeps.//diive.googie.com/lile/u/indesvmpwoivAninn552GiroilQi65G5A/View:usp=Sndling   |
|         |  |                               |                                | Question Papers |  |
|         |  |                               |                                | Set A           | https://drive.google.com/file/d/1kgfq00PzhMGWGxqMRZWyMuY03sSe9Ccl/view?usp=sharing   |
| 15      | Week No. 10                              | Economics                     | Unemployment                   | Solutions       | weepp.,/arree.googre.com/rree/a/rrgrgogrammangrgmangrgmangsbescer/vrew:dsp=blidtling |
|         |  |                               | -                              | Set A           | https://drive.google.com/file/d/109Dsb X91qfD01xFEt3YKZOLYUBe3LIX/view?usp=sharing   |
|         |  |                               |                                |                 | heeper // ware-geogeo.com/ thte/ 0/ typbu_hrtqtbotheberheodropeom/ view.usp-onditing |
|         |  |                               | Meaning &                      | Question Papers |  |
|         |  | Book Keeping &                | Fundamentals of                | Set A           | https://drive.google.com/file/d/1Lz0YeEdD60a31FY2E0iPtdL9n0wgx5vg/view?usp=sharing   |
| 16      | Week No. 10                              | Accountancy                   | Double Entry                   | Solutions       | אין  |
|         |  |                               | System                         | Set A           | https://drive.google.com/file/d/15ENjLmSXD0cX6J5TMwzDbpEYIxABZefy/view?usp=sharing   |
|         |  |                               | 0,000                          |                 | יייין אוועדעוער אוועדער און איז                  |

| Sr. No. | Week in<br>which Test<br>is<br>conducted | Subject                       | Chapter / Topic  | Details                | Link   |
|---------|--|-------------------------------|------------------|------------------------|--|
|         |  |                               |                  |                        |  |
|         |  |                               | Skewness         | <b>Question Papers</b> |  |
| 17      | Week No. 11                              | Statistics                    |                  | Set A                  | https://drive.google.com/file/d/1fo4mQIELJGzz_Il0UHP0qZSdZ93xIPYf/view?usp=sharing |
|         | WCCK NO. 11                              |                               | SKEWIICSS        | Solutions              |  |
|         |  |                               |                  | Set A                  | https://drive.google.com/file/d/1UeuuiEjQGKOHLLkksUZrVnfbqsEhCClA/view?usp=sharing |
|         |  |                               |                  |                        |  |
|         |  | Organisation of               |                  | Question Papers        |  |
| 18      | Week No. 12                              | Commerce &                    | Trade            | Set A                  | https://drive.google.com/file/d/1rF-N99ZCC-DdTFlJW1sDc4qHIFSBYJfF/view?usp=sharing |
|         |  | Management                    |                  | Solutions              |  |
|         |  | (O.C.M.)                      |                  | Set A                  | https://drive.google.com/file/d/1LrkZ_ECGsha9pR26NnH1DIvglKAVG711/view?usp=sharing |
|         |  |                               |                  |                        |  |
|         |  |                               |                  | Question Papers        |  |
| 19      | Week No. 12                              | Book Keeping &<br>Accountancy | Ledger           | Set A                  | https://drive.google.com/file/d/1wm_9Ds14Fh9eqdlLd-1dJr29pG0ksVrs/view?usp=sharing |
| 10      |  |                               |                  | Solutions              |  |
|         |  |                               |                  | Set A                  | https://drive.google.com/file/d/1j9WLCpi1vhtjoCF9Dd3stQLL5SbKo0n3/view?usp=sharing |
|         |  |                               |                  |                        |  |
|         | Week No. 13                              |                               | Sets & Relations | Question Papers        |  |
| 20      |  | Mathematics                   |                  | Set A                  | https://drive.google.com/file/d/1EnrjRX2zlAzGjKIxfGBeT9GBcuzGkzwM/view?usp=sharing |
| 20      | Week Hor 15                              | mathematics                   |                  | Solutions              |  |
|         |  |                               |                  | Set A                  | https://drive.google.com/file/d/1V_ckMtleSLPnSPfbSpHrryCY_bZCFlMi/view?usp=sharing |
|         |  |                               |                  |                        |  |
|         |  | Economics                     | Partition Value  | Question Papers        |  |
| 21      | Week No. 13                              |                               |                  | Set A                  | https://drive.google.com/file/d/1BmozKSfv3ZVJsnptFM1Qb37fXmzRdy8S/view?usp=sharing |
|         | Week 10. 15                              |                               |                  | Solutions              |  |
|         |  |                               |                  | Set A                  | https://drive.google.com/file/d/1mBoxjozSk6Q-4Hm2Qv6dV_Bbs116vBoR/view?usp=sharing |
|         |  |                               |                  |                        |  |
|         |  |                               |                  | Question Papers        |  |
| 22      | Week No. 14                              | Book Keeping &                | Subsidiary Books | Set A                  | https://drive.google.com/file/d/1UYuM5cAq7MjZp8bIeDT5hPiDk4ofdzNm/view?usp=sharing |
|         | 11000 110. 14                            | Accountancy                   |                  | Solutions              |  |
|         |  |                               |                  | Set A                  | https://drive.google.com/file/d/182iXpyL7MhiB75r3d8XGubIvEH1DTMpn/view?usp=sharing |
|         |  |                               |                  |                        |  |
|         |  |                               |                  | Question Papers        |  |
| 23      | Week No. 15                              | Mathematics                   | Locus & Straight | Set A                  | https://drive.google.com/file/d/1fdm3tJ1BSYu5IWtaY6rRKijAe22Lm5CX/view?usp=sharing |
|         |  |                               | Lines            | Solutions              |  |
|         |  |                               |                  | Set A                  | https://drive.google.com/file/d/1kttThjrc9OoFPm8l-p8uIvIa6RXNnQbG/view?usp=sharing |
|         |  |                               |                  |                        |  |
|         |  |                               |                  | Question Papers        |  |
| 24      | Week No. 15                              | Book Keeping &                | Subsidiary Books | Set A                  | https://drive.google.com/file/d/15SMrExPCHizyuUzgRZSaveq6vqKJMgOE/view?usp=sharing |
|         |  | Accountancy                   |                  | Solutions              |  |
|         |  |                               |                  | Set A                  | https://drive.google.com/file/d/17xEus5PP2DvD9_6FLaPOHbea62nBHCno/view?usp=sharing |
|         |  |                               |                  |                        |  |

| Week in<br>which Test<br>is<br>conducted | Subject   | Chapter / Topic   | Details   | Link   |
|--|---|---|---|--|
|  |   |   |   |  |
|  |   | Secretary   |   |  |
| Week No. 16                              |   |   |   | https://drive.google.com/file/d/1V0Q0zqKXfAcVKSVwFImcBuPf-OGJ7XjM/view?usp=sharing   |
|  | Practice (S.P.)   |   |   |  |
|  |   |   | Set A   | https://drive.google.com/file/d/1w_Vy5Aw70xsHTkZvRxPV5Ao9kRBgVaKj/view?usp=sharing   |
|  |   |   |   |  |
|  | Complexited   | In the Charles  |   |  |
| Week No. 17                              |   |   |   | https://drive.google.com/file/d/192RP3j940-u6RMDJx6KQ-BrVYualvGVb/view?usp=sharing   |
|  | Practice (S.P.)   | Company   |   |  |
|  |   |   | Set A   | https://drive.google.com/file/d/1n0mxK4Rki0hV4WaLFPTmX1qcgAGVEjx3/view?usp=sharing   |
|  |   |   | Question Papers   |  |
|  | Mathematics   | Locus & Straight  | • •   | https://drive.google.com/file/d/1z19dgyGjH0y6Hc9bTXC39vk-o0H-zg2r/view?usp=sharing   |
| Week No. 17                              |   | Lines   |   | https://dilve.googte.com/life/d/laisdqygjhtyohtsbixcsstk-com-zqzi/view/dsp-andring   |
|  |   |   |   | https://drive.google.com/file/d/11Bf twzaih6xKcziTTg jaGDr1a31nl8/view?usp=sharing   |
|  |   |   | bern  | neepb // drife.googre.com/rife/d/rifer_enddrichitering_jdebridering/rien/dbp-ondring   |
|  |   | Bivariate<br>Frequency<br>Distribution  | Question Papers   |  |
|  |   |   |   | https://drive.qooqle.com/file/d/1Fw3oqokhRc4X7pNYstU9qLVypJwRSO5Y/view?usp=sharing   |
| Week No. 18                              | Statistics  |   | Solutions   |  |
|  |   |   | Set A   | https://drive.qooqle.com/file/d/1K0I5BiLh5CTlPeoJdJURHiJzpbAhU2mr/view?usp=sharing   |
| I  |   |   |   |  |
|  |   |   | Question Papers   |  |
| Week Ne. 10                              | Book Keeping &<br>Accountancy                               | Ledger  | Set A   | https://drive.google.com/file/d/1hfuB8AoOQM10kR4XXic2nNxZBKjpO3Xt/view?usp=sharing   |
| Week NO. 18                              |   |   | Solutions   |  |
|  |   |   | Set A   | https://drive.google.com/file/d/1m4oQebc8cIX0c-nvKJqzp099p2asfthk/view?usp=sharing   |
|  |   |   |   |  |
|  |   |   | <b>Question Papers</b>  |  |
|  | Secretarial   | Secretary   | Set A   | https://drive.google.com/file/d/1LPZu6ddOpwje7LsCcNtKAhVfQ4Fe2qc2/view?usp=sharing   |
|  | Practice (S.P.)   | Secretary   | Solutions   |  |
|  |   |   | Set A   | https://drive.google.com/file/d/1Jhd03I9ypBOw9txqMTa1HiXkkqND7cDt/view?usp=sharing   |
|  |   |   | 0 11 5  |  |
|  |   |   | •   |  |
|  |   |   |   | https://drive.google.com/file/d/1k9Uczr469nLlqkZ9kxLZBIevfXf9N2v5/view?usp=sharing   |
|  | Practice (S.P.)   | Company   |   | betwee //dwine geogle geogle/d/10/000000000000000000000000000000000  |
|  |   |   | Set A   | https://drive.google.com/file/d/1rDvuLGiut_PrJoiC-F-DUmu2Xzld2-JR/view?usp=sharing   |
|  |   |   | Question Dansus   |  |
|  | Secretarial   | Formation of a  | •   | https://drive.google.com/file/d/1bEBduBGDCA2ZwFN8JFTBtbxDdyfRXCcX/view?usp=sharing   |
|  |   |   |   | ucebs.//arive.doodie.com/iite/a/ipppdappressmingotigepynditkyccy/view.asb=sugijud  |
|  | Practice (S.P.)   | Company   |   | https://drive.google.com/file/d/1FSgE4bRAKW0Kog6ZxttCdAais1vRJhCk/view?usp=sharing   |
|  |   |   | JELA  | https://difve.googie.com/fife/d/froghtpkakwokogozzeccuaatstvkonek/view/dsp=shaffing  |
|  | which Test<br>is<br>conducted<br>Week No. 16<br>Week No. 17 | which Test<br>is<br>conductedSubjectWeek No. 16Secretarial<br>Practice (S.P.)Week No. 17Secretarial<br>Practice (S.P.)Week No. 17MathematicsWeek No. 18StatisticsWeek No. 18StatisticsWeek No. 18Scoretarial<br>Scoretarial<br>Practice | which Test<br>is<br>conductedSubjectChapter / TopicWeek No. 16Secretarial<br>Practice (S.P.)SecretaryWeek No. 17Secretarial<br>Practice (S.P.)Joint Stock<br>CompanyWeek No. 17MathematicsIocus & Straight<br>LinesWeek No. 18StatisticsBivariate<br>Frequency<br>DistributionWeek No. 18Book Keeping &<br>AccountancyLedgerWeek No. 18Secretarial<br>Practice (S.P.)SecretaryWeek No. 18Secretarial<br>Practice (S.P.)LedgerWeek No. 18Secretarial<br>Practice (S.P.)SecretaryWeek No. 19Secretarial<br> | which Test<br>is<br>conductedSubjectChapter / TopicDetailsWeek No. 16Secretarial<br>Practice (S.P.)Auestion Papers<br>Set ASet AWeek No. 17Secretarial<br>Practice (S.P.)Joint Stock<br>CompanyQuestion Papers<br>Set AWeek No. 17Secretarial<br>Practice (S.P.)Joint Stock<br>CompanyQuestion Papers<br>Set AWeek No. 17MathematicsLocus & Straight<br>LinesQuestion Papers<br>Set AWeek No. 17MathematicsBivariate<br>Frequency<br>DistributionQuestion Papers<br>Set AWeek No. 18StatisticsBivariate<br>Frequency<br>DistributionQuestion Papers<br>Set AWeek No. 18StatisticsBivariate<br>Frequency<br>DistributionQuestion Papers<br>Set AWeek No. 18StatisticsSet ASolutions<br>Set AWeek No. 18StatisticsSet ASolutions<br>Set AWeek No. 18Secretarial<br>Practice (S.P.)Question Papers<br>Set ASecretarial<br>Practice (S.P.)Secretary<br>AccountancyQuestion Papers<br>Set ASecretarial<br>Practice (S.P.)Joint Stock<br>CompanySet ASet ASolutions<br>Set ASolutions<br>Set ASet ASolutions<br>Set ASolutions<br>Set ASet ASolutions<br>Set ASolutions<br>Set ASet ASet ASolutions<br>Set ASet ASolutions<br>Set ASolutions<br>Set ASet ASet ASolutions<br>Set ASet ASolutions<br>Set ASolutions<br>Set ASet A< |

| Sr. No. | Week in<br>which Test<br>is<br>conducted | Subject                        | Chapter / Topic   | Details  | Link   |
|---------|--|--------------------------------|---|--|--|
| 33      |  | Secretarial<br>Practice (S.P.) | Documents<br>related to<br>formation of a<br>Joint Stock<br>Company | Question Papers Set A Solutions Set A          | https://drive.google.com/file/d/1Ld00Y41I8bHQt_XDtQs4-mAGxdHgzY_V/view?usp=sharing<br>https://drive.google.com/file/d/1QqMovu9gcOYiBt494iCD0SRHqpCC1nIa/view?usp=sharing |
|         |  |                                |   |  |  |
| 34      |  | Secretarial<br>Practice (S.P.) | Members of a<br>Company   | Question Papers<br>Set A<br>Solutions<br>Set A | https://drive.google.com/file/d/1VS8CPrR_x_BL7B6pcDoULJxOwX1kwHdb/view?usp=sharing<br>https://drive.google.com/file/d/1sCysCR_adha9PwNijRH2KAjw8g7x8uHw/view?usp=sharing |
| 35      |  | Secretarial<br>Practice (S.P.) | Directors & Key<br>Managerial<br>Personnel                          | Question Papers<br>Set A<br>Solutions          | https://drive.google.com/file/d/1ibEwVFUPULxceF117gm7ayO_JMHHtRYO/view?usp=sharing   |
|         |  |                                |   | Set A  | https://drive.google.com/file/d/1EXw5Lzdj4qJiE4eqamN-zB8AIdIOwt9M/view?usp=sharing   |
| 36      |  | Secretarial<br>Practice (S.P.) | Company Meeting<br>- 1  | Question Papers<br>Set A<br>Solutions<br>Set A | https://drive.google.com/file/d/1F0UhFkzMvAjsjL54IfSeqfL8smcx1-kW/view?usp=sharing<br>https://drive.google.com/file/d/1-lz7YkiK4ejRmHxYWJZAnh78wx09H427/view?usp=sharing |
|         | II                                       |                                |   |  |  |
| 37      |  | Secretarial<br>Practice (S.P.) | Company Meeting<br>- 2  | Question Papers<br>Set A<br>Solutions<br>Set A | https://drive.google.com/file/d/13Gmg1WTOoK4EUqZfPuCMc_LWSkPvCvcf/view?usp=sharing<br>https://drive.google.com/file/d/1HMLQpb-Kddy8vDTXTEN-x-REkvfCmtLk/view?usp=sharing |
|         |  |                                |   |  |  |
| 38      |  | Secretarial<br>Practice (S.P.) | Business<br>Communication<br>Skills of Secretary                    | Question Papers Set A Set A Set A              | https://drive.google.com/file/d/1ndLBOeGBpCmw_67zy6NTd5nYUHUU6r_8/view?usp=sharing<br>https://drive.google.com/file/d/1hwVcD53Nacm-EwrYf6A8gpduKbR967A0/view?usp=sharing |
|         |  |                                |   |  |  |
| 39      |  | Secretarial<br>Practice (S.P.) | Correspondence<br>with Directors                                    | Question Papers Set A Solutions Set A          | https://drive.gooqle.com/file/d/17WI-EkHn5VLKGFRqu_cbSZrKX7JOR9Jm/view?usp=sharing<br>https://drive.gooqle.com/file/d/16gb1-sZZsAUZIV2TJ5vK5ATWCuxkWe6D/view?usp=sharing |
|         |  |                                |   | 00011  |  |

| Sr. No. | Week in<br>which Test<br>is<br>conducted | Subject                        | Chapter / Topic                                 | Details                | Link  |
|---------|--|--------------------------------|---|------------------------|---|
|         |  |                                |   | Question Papers        |   |
|         |  | Secretarial                    | Correspondence                                  | Set A                  | https://drive.gooqle.com/file/d/1qvjjErmpMwq55pgUAKTKq7LPwJPzx1CB/view?usp=sharing            |
| 40      |  | Practice (S.P.)                | with Banks                                      | Solutions              |   |
|         |  |                                |   | Set A                  | https://drive.google.com/file/d/1FcA5XVIezlG8Z31FEc7TK0BTUhp_02KX/view?usp=sharing            |
|         |  |                                |   |                        |   |
|         |  | Secretarial<br>Practice (S.P.) | Correspondence<br>with Staturory<br>Authorities | <b>Question Papers</b> |   |
| 41      |  |                                |   | Set A                  | https://drive.google.com/file/d/1r6QDCpYY7ZBN91UtemlKZz5hxrqhQO/view?usp=sharing              |
|         |  |                                |   | Solutions              |   |
|         |  |                                |   | Set A                  | https://drive.google.com/file/d/1pdvl-yDnTRmNT7vDTkLjQ-JZ8SFQoWFe/view?usp=sharing            |
|         |  |                                |   |                        |   |
|         |  |                                |   | Question Papers        |   |
| 42      |  | Mathematics                    | Determinants                                    | Set A                  | https://drive.google.com/file/d/1uvpzGWx9PDGz_hL1QqL1QNS6V4JmN1R9/view?usp=sharing            |
|         |  |                                |   | Solutions              |   |
|         |  |                                |   | Set A                  | https://drive.google.com/file/d/1Zjwa8IFrCvAEWcTXh1UpxiRkwmQez3MP/view?usp=sharing            |
|         |  |                                |   | 0 i' D                 |   |
|         |  | De ale Kanalana O              | Bank  | Question Papers        |   |
| 43      |  | Book Keeping &                 | Reconciliation                                  | Set A<br>Solutions     | https://drive.google.com/file/d/1VvaOM2BTBnoefx8YnKi6fk1aHvhnK679/view?usp=sharing            |
|         |  | Accountancy                    | Statement                                       |                        | https://drive.google.com/file/d/103Jye98WSEdY mVxplfMO0NSAIsyGA r/view?usp=sharing            |
|         |  |                                |   | Set A                  | <pre>nttps://arive.googie.com/file/a/103JyesswsEar_mvxplfMQUNSAIsyGA_r/view/usp=snaring</pre> |
|         |  |                                |   |                        |   |

## **NEW FYJC Feb 2021 - DAILY LECTURE VIEWING SCHEDULE**

GROUP A : Nallasopara, Vasai, Bhayander, Mira Road, Borivali, Kandivali, Thakur Complex, Malad

| Slot No. 1 Timings | 5:00 PM to 6:30 PM |
|--------------------|--------------------|
| Slot No. 2 Timings | 7:00 PM to 8:30 PM |

GROUP B : Andheri, Vile Parle, Charni Road, Mazgaon, Ghatkopar, Mulund, Thane, Kalwa, Dombivali, Airoli, Vashi

| Slot No. 1 Timings | 5:30 PM to 7:00 PM |
|--------------------|--------------------|
| Slot No. 2 Timings | 7:30 PM to 9:00 PM |

Note : Those Students who have joined post 12th August, 2020, shall start following the Timetable from Day 1, then Day 2 and likewise. For Example, if a student has taken admission on 15-08-2020 (Saturday), for that student, the Day 1 shall be 16-08-2020 (Sunday) and he/she should follow the Timetable day wise

|               | WEEK No. 1      |   |                                     |  |  |   |   |   |  |  |
|---------------|-----------------|---|-------------------------------------|--|--|---|---|---|--|--|
|               |                 | DAY 1   | DAY 2                               | DAY 3  | DAY 4  | DAY 5   | DAY 6   | DAY 7                                     |  |  |
|               | SUBJECT         | Book Keeping &<br>Accountancy                     | Book Keeping &<br>Accountancy       | Book Keeping &<br>Accountancy                        | Book Keeping &<br>Accountancy                        | Book Keeping &<br>Accountancy                   | Book Keeping &<br>Accountancy                   | Economics                                 |  |  |
| Slot<br>No. 1 | CHAPTER / TOPIC | Introduction to Book<br>Keeping, Chapter No.<br>1 | Types of Accounts,<br>Chapter No. 2 | Important Terms in<br>Book Keeping,<br>Chapter No. 1 | Important Terms in<br>Book Keeping,<br>Chapter No. 1 | Classification of<br>Accounts, Chapter No.<br>2 | Classification of<br>Accounts, Chapter No.<br>2 | Population                                |  |  |
|               | LECTURE NO.     | 1   | 1                                   | 1  | 2  | 1   | 2   | 1 & 2                                     |  |  |
|               | SUBJECT         | Statistics  | Statistics                          | Statistics   | Statistics   | 0.C.M.  | Economics                                       | 0.C.M.                                    |  |  |
| Slot<br>No. 2 | CHAPTER / TOPIC | Partition Values                                  | Partition Values                    | Partition Values                                     | Partition Values                                     | Introduction to<br>Commerce &<br>Business       | Money   | Introduction to<br>Commerce &<br>Business |  |  |
|               | LECTURE NO.     | 1   | 2                                   | 3  | 4  | 1   | 1   | 2   |  |  |
|               |                 |   |                                     |  |  |   |   |   |  |  |

|               | WEEK No. 2      |                               |                               |                               |                               |                               |                               |                               |  |  |
|---------------|-----------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|--|--|
|               |                 | DAY 8                         | DAY 9                         | <b>DAY 10</b>                 | <b>DAY 11</b>                 | <b>DAY 12</b>                 | <b>DAY 13</b>                 | <b>DAY 14</b>                 |  |  |
|               | SUBJECT         | Book Keeping &<br>Accountancy |  |  |
| Slot<br>No. 1 | CHAPTER / TOPIC | Journal                       |  |  |
| NU. 1         | LECTURE NO.     | 1                             | 2                             | 3                             | 4                             | 5                             | 6                             | 7                             |  |  |
|               | SUBJECT         | Economics                     | Mathematics                   | Mathematics                   | Mathematics                   | Mathematics                   | Mathematics                   | О.С.М.                        |  |  |
| Slot<br>No. 2 | CHAPTER / TOPIC | Unemployment                  | Complex Numbers               | Small Scale Industry          |  |  |
|               | LECTURE NO.     | 1 & 2                         | 1                             | 2                             | 3                             | 4                             | 5&6                           | 1 & 2                         |  |  |
|               |                 |                               |                               |                               |                               |                               |                               |                               |  |  |

|               | WEEK No. 3      |                                |                                |                                      |                           |                           |  |  |  |  |  |
|---------------|-----------------|--------------------------------|--------------------------------|--------------------------------------|---------------------------|---------------------------|--|--|--|--|--|
|               |                 | <b>DAY 15</b>                  | <b>DAY 16</b>                  | <b>DAY 17</b>                        | <b>DAY 18</b>             | DAY 19                    | <b>DAY 20</b>  | DAY 21   |  |  |  |
|               | SUBJECT         | Book Keeping &<br>Accountancy  | Book Keeping &<br>Accountancy  | Book Keeping &<br>Accountancy        | Statistics                | Statistics                | Statistics   | Statistics   |  |  |  |
| Slot<br>No. 1 | CHAPTER / TOPIC | Journal                        | Journal                        | Accounting Equation<br>Chapter No. 2 | Measures of<br>Dispersion | Measures of<br>Dispersion | Measures of<br>Dispersion                                | Measures of<br>Dispersion                                |  |  |  |
| NO. I         | LECTURE NO.     | 8                              | 9                              | 1                                    | 1                         | 2                         | 3  | 4  |  |  |  |
|               | SUBJECT         | Economics                      | Economics                      | О.С.М.                               | 0.C.M.                    | О.С.М.                    | Book Keeping &<br>Accountancy                            | Book Keeping &<br>Accountancy                            |  |  |  |
| Slot<br>No. 2 | CHAPTER / TOPIC | Basic Concepts in<br>Economics | Basic Concepts in<br>Economics | Trade                                | Trade                     | Trade                     | Analysis of Financial<br>Transactions -<br>Chapter No. 2 | Analysis of Financial<br>Transactions -<br>Chapter No. 2 |  |  |  |
|               | LECTURE NO.     | 1                              | 2                              | 1                                    | 2                         | 3 & 4                     | 1  | 2  |  |  |  |
|               |                 |                                |                                |                                      |                           |                           |  |  |  |  |  |

|               | WEEK No. 4      |                                |                               |                               |                               |                               |                               |                                |  |  |
|---------------|-----------------|--------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|--------------------------------|--|--|
|               |                 | <b>DAY 22</b>                  | <b>DAY 23</b>                 | <b>DAY 24</b>                 | <b>DAY 25</b>                 | <b>DAY 26</b>                 | DAY 27                        | DAY 28                         |  |  |
|               | SUBJECT         | Secretarial Practice<br>(S.P.) | Book Keeping &<br>Accountancy | Secretarial Practice<br>(S.P.) |  |  |
| Slot<br>No. 1 | CHAPTER / TOPIC | Secretary                      | Journal                       | Journal                       | Journal                       | Journal                       | Journal                       | Joint Stock Company            |  |  |
|               | LECTURE NO.     | 1                              | 10                            | 11                            | 12                            | 13                            | 14                            | 1                              |  |  |
|               | SUBJECT         | Mathematics                    | Mathematics                   | Mathematics                   | Mathematics                   | Mathematics                   | Mathematics                   | Mathematics                    |  |  |
| Slot<br>No. 2 | CHAPTER / TOPIC | Sequences                      | Sequences                     | Sequences                     | Sequences                     | Sequences                     | Sequences                     | Sequences                      |  |  |
|               | LECTURE NO.     | 1                              | 2                             | 3                             | 4                             | 5                             | 6                             | 7                              |  |  |
|               |                 |                                |                               |                               |                               |                               |                               |                                |  |  |

|               | WEEK No. 5      |                               |                               |                               |                               |                                       |                                       |                                       |  |  |  |
|---------------|-----------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|--|--|--|
|               |                 | <b>DAY 29</b>                 | <b>DAY 30</b>                 | DAY 31                        | DAY 32                        | DAY 33                                | <b>DAY 34</b>                         | DAY 35                                |  |  |  |
|               | SUBJECT         | Book Keeping &<br>Accountancy | Book Keeping &<br>Accountancy | Book Keeping &<br>Accountancy | Book Keeping &<br>Accountancy | О.С.М.                                | О.С.М.                                | 0.C.M.                                |  |  |  |
| Slot<br>No. 1 | CHAPTER / TOPIC | Ledger                        | Ledger                        | Ledger                        | Ledger                        | Forms of Business<br>Organisation - 1 | Forms of Business<br>Organisation - 1 | Forms of Business<br>Organisation - 1 |  |  |  |
|               | LECTURE NO.     | 1                             | 2                             | 3                             | 4                             | 1                                     | 2                                     | 3                                     |  |  |  |
|               | SUBJECT         | Mathematics                   | Mathematics                   | Mathematics                   | Mathematics                   | Economics                             | Statistics                            | Statistics                            |  |  |  |
| Slot<br>No. 2 | CHAPTER / TOPIC | Series                        | Series                        | Series                        | Series                        | Partition Values                      | Skewness                              | Skewness                              |  |  |  |
|               | LECTURE NO.     | 1                             | 2                             | 3                             | 4                             | 1                                     | 1                                     | 2                                     |  |  |  |
|               |                 |                               |                               |                               |                               |                                       |                                       |                                       |  |  |  |

|               | WEEK No. 6      |                               |                               |                               |                               |                         |                         |                               |  |  |  |  |
|---------------|-----------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------|-------------------------|-------------------------------|--|--|--|--|
|               |                 | <b>DAY 36</b>                 | <b>DAY 37</b>                 | <b>DAY 38</b>                 | <b>DAY 39</b>                 | <b>DAY 40</b>           | DAY 41                  | DAY 42                        |  |  |  |  |
|               | SUBJECT         | Book Keeping &<br>Accountancy | Book Keeping &<br>Accountancy | Book Keeping &<br>Accountancy | Book Keeping &<br>Accountancy | O.C.M.                  | О.С.М.                  | Economics                     |  |  |  |  |
| Slot<br>No. 1 | CHAPTER / TOPIC | Ledger                        | Ledger                        | Ledger                        | Ledger                        | Business<br>Environment | Business<br>Environment | The Economy of<br>Maharashtra |  |  |  |  |
|               | LECTURE NO.     | 5                             | 6                             | 7                             | 8                             | 1                       | 2                       | 1                             |  |  |  |  |
|               | SUBJECT         | Mathematics                   | Mathematics                   | Mathematics                   | Mathematics                   | Mathematics             | Mathematics             | Economics                     |  |  |  |  |
| Slot<br>No. 2 | CHAPTER / TOPIC | Sets & Relations              | Sets & Relations              | Sets & Relations              | Sets & Relations              | Sets & Relations        | Sets & Relations        | The Economy of<br>Maharashtra |  |  |  |  |
|               | LECTURE NO.     | 1                             | 2                             | 3                             | 4                             | 5                       | 6                       | 2                             |  |  |  |  |
|               |                 |                               |                               |                               |                               |                         |                         |                               |  |  |  |  |

|               | WEEK No. 7      |                               |                               |                               |                               |                               |                               |                               |  |  |  |
|---------------|-----------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|--|--|--|
|               |                 | <b>DAY 43</b>                 | <b>DAY 44</b>                 | <b>DAY 45</b>                 | <b>DAY 46</b>                 | <b>DAY 47</b>                 | <b>DAY 48</b>                 | DAY 49                        |  |  |  |
|               | SUBJECT         | Book Keeping &<br>Accountancy |  |  |  |
| Slot<br>No. 1 | CHAPTER / TOPIC | Subsidiary Books              |  |  |  |
| NU. 1         | LECTURE NO.     | 1                             | 2                             | 3                             | 4                             | 5                             | 7                             | 8                             |  |  |  |
|               | SUBJECT         | Mathematics                   |                               | Mathematics                   |                               | Book Keeping &<br>Accountancy |                               | Book Keeping &<br>Accountancy |  |  |  |
| Slot<br>No. 2 | CHAPTER / TOPIC | Locus                         | No Lectures                   | Locus                         | No Lectures                   | Subsidiary Books              | No Lectures                   | Subsidiary Books              |  |  |  |
| 110.2         | LECTURE NO.     | 1                             |                               | 2                             |                               | 6                             |                               | 9                             |  |  |  |

|               | WEEK No. 8      |                                      |                                      |                           |                                   |                                   |                |                |  |  |  |  |
|---------------|-----------------|--------------------------------------|--------------------------------------|---------------------------|-----------------------------------|-----------------------------------|----------------|----------------|--|--|--|--|
|               |                 | DAY 50                               | DAY 51                               | DAY 52                    | DAY 53                            | DAY 54                            | DAY 55         | <b>DAY 56</b>  |  |  |  |  |
|               | SUBJECT         | Mathematics                          | Mathematics                          | Mathematics               | Book Keeping & <u>Accountancy</u> | Mathematics                       | Mathematics    | Mathematics    |  |  |  |  |
| Slot<br>No. 1 | CHAPTER / TOPIC | Straight Lines                       | Straight Lines                       | Straight Lines            | Subsidiary Books                  | Straight Lines                    | Straight Lines | Straight Lines |  |  |  |  |
| NU. 1         | LECTURE NO.     | 3                                    | 4                                    | 5                         | <u>TEST</u>                       | 6                                 | 7              | 8              |  |  |  |  |
|               | SUBJECT         | 0.C.M.                               | O.C.M.                               | <b>Mathematics</b>        | Economics                         | Book Keeping & <u>Accountancy</u> | Statistics     | Statistics     |  |  |  |  |
| Slot<br>No. 2 | CHAPTER / TOPIC | Forms of Business<br>Organisations 2 | Forms of Business<br>Organisations 2 | Locus & Straight<br>Lines | Rural Development in<br>India     | Subsidiary Books                  | Correlation    | Correlation    |  |  |  |  |
|               | LECTURE NO.     | 1                                    | 2                                    | <u>TEST</u>               | 1                                 | <u>TEST</u>                       | 1              | 2              |  |  |  |  |
|               |                 |                                      |                                      |                           |                                   |                                   |                |                |  |  |  |  |

|               | WEEK No. 9      |                                |                                      |                                     |                                     |                                     |   |                  |  |  |  |  |
|---------------|-----------------|--------------------------------|--------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|---|------------------|--|--|--|--|
|               |                 | DAY 57                         | <b>DAY 58</b>                        | DAY 59                              | <b>DAY 60</b>                       | DAY 61                              | DAY 62                                      | <b>DAY 63</b>    |  |  |  |  |
|               | SUBJECT         | Secretarial Practice<br>(S.P.) | <u>S. P.</u>                         | Statistics                          | Statistics                          | Statistics                          | <b>Mathematics</b>                          | <u>S. P.</u>     |  |  |  |  |
| Slot<br>No. 1 | CHAPTER / TOPIC | Formation of a<br>Company      | <u>Joint Stock</u><br><u>Company</u> | Bivariate Frequency<br>Distribution | Bivariate Frequency<br>Distribution | Bivariate Frequency<br>Distribution | <u>Locus &amp; Straight</u><br><u>Lines</u> | <u>Secretary</u> |  |  |  |  |
|               | LECTURE NO.     | 1                              | <u>TEST</u>                          | 1                                   | 2                                   | 3                                   | <u>TEST</u>                                 | <u>TEST</u>      |  |  |  |  |
|               | SUBJECT         | Mathematics                    | Mathematics                          | Mathematics                         | Mathematics                         | Mathematics                         | Mathematics                                 | Mathematics      |  |  |  |  |
| Slot<br>No. 2 | CHAPTER / TOPIC | Determinants                   | Determinants                         | Determinants                        | Determinants                        | Determinants                        | Determinants                                | Determinants     |  |  |  |  |
|               | LECTURE NO.     | 1                              | 2                                    | 3                                   | 4                                   | 5                                   | 6   | 7                |  |  |  |  |
|               |                 |                                |                                      |                                     |                                     |                                     |   |                  |  |  |  |  |

|               | WEEK No. 10     |   |   |                                  |                                  |                                  |                                  |  |  |  |  |  |
|---------------|-----------------|---|---|----------------------------------|----------------------------------|----------------------------------|----------------------------------|--|--|--|--|--|
|               |                 | <b>DAY 64</b>                                     | <b>DAY 65</b>                                     | <b>DAY 66</b>                    | <b>DAY 67</b>                    | <b>DAY 68</b>                    | <b>DAY 69</b>                    | <b>DAY 70</b>                                  |  |  |  |  |
|               | SUBJECT         | Secretarial Practice<br>(S.P.)                    | Secretarial Practice<br>(S.P.)                    | Book Keeping &<br>Accountancy                  |  |  |  |  |
| Slot<br>No. 1 | CHAPTER / TOPIC | Documents related to<br>Formation of a<br>Company | Documents related to<br>Formation of a<br>Company | Bank Reconciliation<br>Statement               |  |  |  |  |
|               | LECTURE NO.     | 1   | 2   | 1                                | 2                                | 3                                | 4                                | 5  |  |  |  |  |
|               | SUBJECT         | <u>Statistics</u>                                 | 0.C.M.  | Book Keeping &<br>Accountancy    | Secretarial Practice<br>(S.P.)   | <b>Mathematics</b>               | Economics                        | Book Keeping & <u>Accountancy</u>              |  |  |  |  |
| Slot<br>No. 2 | CHAPTER / TOPIC | <u>Bivariate Frequency</u><br>Distribution        | Institutes Supporting<br>Business                 | <u>Ledger</u>                    | Members of a<br>Company          | <u>Determinants</u>              | Economic Policy of<br>India      | <u>Bank Reconciliation</u><br><u>Statement</u> |  |  |  |  |
|               | LECTURE NO.     | <u>TEST</u>                                       | 1   | <u>TEST</u>                      | 1                                | <u>TEST</u>                      | 1                                | <u>TEST</u>                                    |  |  |  |  |
|               |                 |   |   |                                  |                                  |                                  |                                  |  |  |  |  |  |

|               | WEEK No. 11     |                               |                               |                               |                               |                               |                               |                               |  |  |  |  |  |
|---------------|-----------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|--|--|--|--|--|
|               |                 | DAY 71                        | DAY 72                        | DAY 73                        | <b>DAY 74</b>                 | <b>DAY 75</b>                 | <b>DAY 76</b>                 | DAY 77                        |  |  |  |  |  |
|               | SUBJECT         | Book Keeping &<br>Accountancy |  |  |  |  |  |
| Slot<br>No. 1 | CHAPTER / TOPIC | Chapter 1 Revision            | Chapter 1 Revision            | Chapter 1 Revision            | Chapter 2 Revision            | Chapter 2 Revision            | Chapter 2 Revision            | Chapter 2 Revision            |  |  |  |  |  |
|               | LECTURE NO.     | 1                             | 2                             | 3                             | 1                             | 2                             | 3                             | 4                             |  |  |  |  |  |
|               | SUBJECT         | Statistics                    | Statistics                    | Statistics                    | Statistics                    | Statistics                    | Statistics                    | Book Keeping &<br>Accountancy |  |  |  |  |  |
| Slot<br>No. 2 | CHAPTER / TOPIC | Commercial<br>Mathematics     | Commercial<br>Mathematics     | Commercial<br>Mathematics     | Commercial<br>Mathematics     | Commercial<br>Mathematics     | Commercial<br>Mathematics     | Chapter 2 Revision            |  |  |  |  |  |
|               | LECTURE NO.     | 1                             | 2                             | 3                             | 4                             | 5                             | 6                             | 5&6                           |  |  |  |  |  |
|               |                 |                               |                               |                               |                               |                               |                               |                               |  |  |  |  |  |

|               | WEEK No. 12     |                           |              |                                |                           |               |                                |                           |  |  |  |  |
|---------------|-----------------|---------------------------|--------------|--------------------------------|---------------------------|---------------|--------------------------------|---------------------------|--|--|--|--|
|               |                 | <b>DAY 78</b>             | DAY 79       | DAY 80                         | DAY 81                    | <b>DAY 82</b> | DAY 83                         | <b>DAY 84</b>             |  |  |  |  |
|               | SUBJECT         | Statistics                | Statistics   | Secretarial Practice<br>(S.P.) | Statistics                | Statistics    | Secretarial Practice<br>(S.P.) | Statistics                |  |  |  |  |
| Slot<br>No. 1 | CHAPTER / TOPIC | Commercial<br>Mathematics | Permutations | Directors & Key<br>Personnel   | Commercial<br>Mathematics | Permutations  | Directors & Key<br>Personnel   | Commercial<br>Mathematics |  |  |  |  |
|               | LECTURE NO.     | 7                         | 1            | 1                              | 8                         | 2             | 2                              | 9                         |  |  |  |  |
|               | SUBJECT         | No Lecture                | No Lecture   |                                |                           | No Lecture    | No Lecture                     | No Lecture                |  |  |  |  |
| Slot<br>No. 2 | CHAPTER / TOPIC |                           |              | No Lecture                     | No Lecture                |               |                                |                           |  |  |  |  |
|               | LECTURE NO.     |                           |              |                                |                           |               |                                |                           |  |  |  |  |

|               | WEEK No. 13     |                           |               |                                |                           |              |                                |                           |  |  |  |  |
|---------------|-----------------|---------------------------|---------------|--------------------------------|---------------------------|--------------|--------------------------------|---------------------------|--|--|--|--|
|               |                 | DAY 85                    | <b>DAY 86</b> | DAY 87                         | DAY 88                    | DAY 89       | DAY 90                         | DAY 91                    |  |  |  |  |
|               | SUBJECT         | Statistics                | Statistics    | Secretarial Practice<br>(S.P.) | Statistics                | Statistics   | Secretarial Practice<br>(S.P.) | Statistics                |  |  |  |  |
| Slot<br>No. 1 | CHAPTER / TOPIC | Commercial<br>Mathematics | Permutations  | Directors & Key<br>Personnel   | Commercial<br>Mathematics | Permutations | Directors & Key<br>Personnel   | Commercial<br>Mathematics |  |  |  |  |
|               | LECTURE NO.     | 10                        | 3             | 3                              | 11                        | 4            | 4                              | 12                        |  |  |  |  |
|               | SUBJECT         | No Lecture                | No Lecture    | No Lecture                     | No Lecture                | No Lecture   | No Lecture                     | No Lecture                |  |  |  |  |
| Slot<br>No. 2 | CHAPTER / TOPIC |                           |               |                                |                           |              |                                |                           |  |  |  |  |
|               | LECTURE NO.     |                           |               |                                |                           |              |                                |                           |  |  |  |  |